

NASSAU COUNTY WORK AUTHORIZATION #01

Contract Number:	CM3563
Consultant/Vendor:	SAM Surveying & Mapping, LLC
Consultant/Vendor Contact Name:	Scott Borowski
Consultant/Vendor Contact Phone Number:	(904) 886-0071
Consultant/Vendor Contact Email Address:	Scott.Borowski@sam.biz
Project Short Title:	Survey of Fire Station on Still Quarters Rd.
Total Amount of Previous Work Authorizations:	\$0.00
Amount of this Work Authorization:	\$16,522.00
New Contract Amount including this Work Authorization:	\$16,522.00
Funding Source:	68223522-562300 CO147

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit “A”, attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit “A”, attached hereto and incorporated herein. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit “A”, attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent: Doug Podiak 8/1/2024
Date

Procurement: Sanasa Helms 8/8/2024
Date

Office of Management & Budget: Chris Lacambra 8/6/2024
Date


County Attorney: Denise C. May, Esq., BLS 8/19/2024
Denise C. May Date

JP

DJ

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA


By: Taco Pope
Its: Designee
Date: 8/19/2024

SAM Surveying & Mapping, LLC

BY: Patrick A. Smith
Print Name: Patrick A. Smith
Title: Principal/Executive Vice President
Date: 8/9/2024

EXHIBIT "A"

VENDOR'S SCOPE & ESTIMATE



Delivery Method:

Email eburton@nassaucountyfl.com

Date: July 11, 2024

Evelyn Burton
Nassau County,
96135 Nassau Place, Suite 2
Yulee, FL 32097

RE: Fire Station on Still Quarters Road (Parcel ID 50-3N-27-1006-000D-0000)
Nassau County, Florida

Ms. Burton,

SAM Surveying and Mapping is pleased to provide you with this proposal for professional Surveying services in connection with the above-referenced project. Based upon the request for proposal and information provided to SAM and upon our previous experience providing similar surveying services, we have prepared the attached proposed Scope of Services and Fee Estimate.

After you have reviewed the attached proposed Scope of Services and Fee, please do not hesitate to call if you have any questions or comments. Again, thank you for the opportunity to provide this proposal. We are looking forward to working with you on this project.

Sincerely,


Scott Borowski, PLS
Project Manager

cc: Eric Stuart, PSM



Project Overview

SAM Surveying and Mapping, LLC (SAM) proposes to provide a Boundary and Topographic Survey for the Fire Station on Still Quarters Road project in Nassau County, Florida. The approximate project limits are shown on attached Exhibit "A".

Scope of Services – Boundary and Topographic Survey

SAM will perform a boundary and topographic survey of the areas of interest (AOI) for the above referenced project as provided by Nassau County. Limits of the boundary survey of Parcel D, as shown on the plat of Wildlight Commerce Park, recorded in official records book 2605, pages 1887 through 1890, of the public records of Nassau County, Florida. Limits of the topographic survey are Parcel D and extend to the southerly right of way of Still Quarters Road as shown on attached Exhibit "A".

- Set/establish (or reference to provided) horizontal and vertical survey control at the project site, based horizontally on the Florida East Zone State Plane Coordinate System, North American Datum of 1983 and vertically on the North American Vertical Datum of 1988.
- Locate and/or set parcel and right of way boundary corners of Parcel D.
- Collect topographic information to include all aboveground visible improvements, edges of pavement, driveways, storm sewer and structures (with invert elevations where accessible), and sanitary sewer and structures (with invert elevations where accessible).
 - Grades shots to be collected on a 50ft-grid, plus all breaks.
 - Generate DTM surface with 1ft contour interval.
- Locate and depict aboveground visible evidence of underground utilities as evidenced by aboveground features marked at the time of field survey.
- Locate trees with DBH of 6" or greater within topographic survey limits.
- SAM will plot all easements shown on the plat of Wildlight Commerce Park, that fall within the survey limits.

Scope of Services – Subsurface Engineering Services (SUE) Utility Designation QL-B

SAM staff will utilize the Radio Frequency Location along with GPR Scans and our suite of geophysical equipment in each vehicle to attempt to designate the area identified in the Project Description within the area of interest. Our approach will be as follows:

SAM will utilize existing construction drawing plans, (if applicable), to aid SAM, LLC staff in designation and to utilize as a reference on the drawing plans.

Limits of Technology

- Our success in performing the scope of services for this work is limited to the extent of the technology utilized. Non-metallic piping, inactive electric and/or communication lines may or may not be found. SAM will not be responsible for omission of utility information that is not obtainable via equipment and methodologies it employs on this project.
- The accuracy of subsurface data can be influenced by factors beyond our control such as conductivity of materials and their surroundings, soil moisture content, proximity of other underground utilities or structures, depth of utility, etc. Therefore, physical verification (through vacuum excavation or otherwise) is the only subsurface utility data that is collected to applicable engineering and/or surveying standards.
- Other surface geophysical methods, such as terrain conductivity and point to source transmitters can be used, as appropriate. These techniques, although typically involving extra expense, can further refine the utility model. Generally, these extra refinements are not cost effective, and SAM will not apply these techniques without authorization of the client.



- Electronic Depth Readings (EDRs), where they appear to be reliable and are repeatable, may be included along with our QLB deliverables. It is important to understand that neither EDRs nor their derivative work products have any Quality Level(s) associated with them. ASCE 38-22 states: There are many conditions under which a Depth derived from Geophysical Methods will be erroneous; often supplemental ground-truth (QLA) observations are required to calibrate and gain confidence in Depths derived from Geophysical Methods. ASCE 38-22 further states: Depth is not a sufficient stand-alone attribute of QLA. QLA is referenced as an elevation. SAM highly recommends that stand-alone EDRs and/or their derivative work products not be used for engineering, architectural, and other critical design, and construction purposes.

Project Deliverables

- Digital files in AutoCAD Civil 3D format of the survey.
- Signed/sealed .pdf files of the survey.

Fees

SAM will provide the following services on a lump sum basis per the Scope of Services defined in this proposal dated July 11, 2024 and authorized by a Nassau County work order.

Boundary Topographic Survey	\$6,452.00
Topographic Survey	\$7,980.00
Quality Level B SUE services	\$2,090.00
Total Lump sum fee	\$16,522.00

Please do not hesitate to contact me at 904-634-8571 if you have any questions or wish to discuss this proposal.

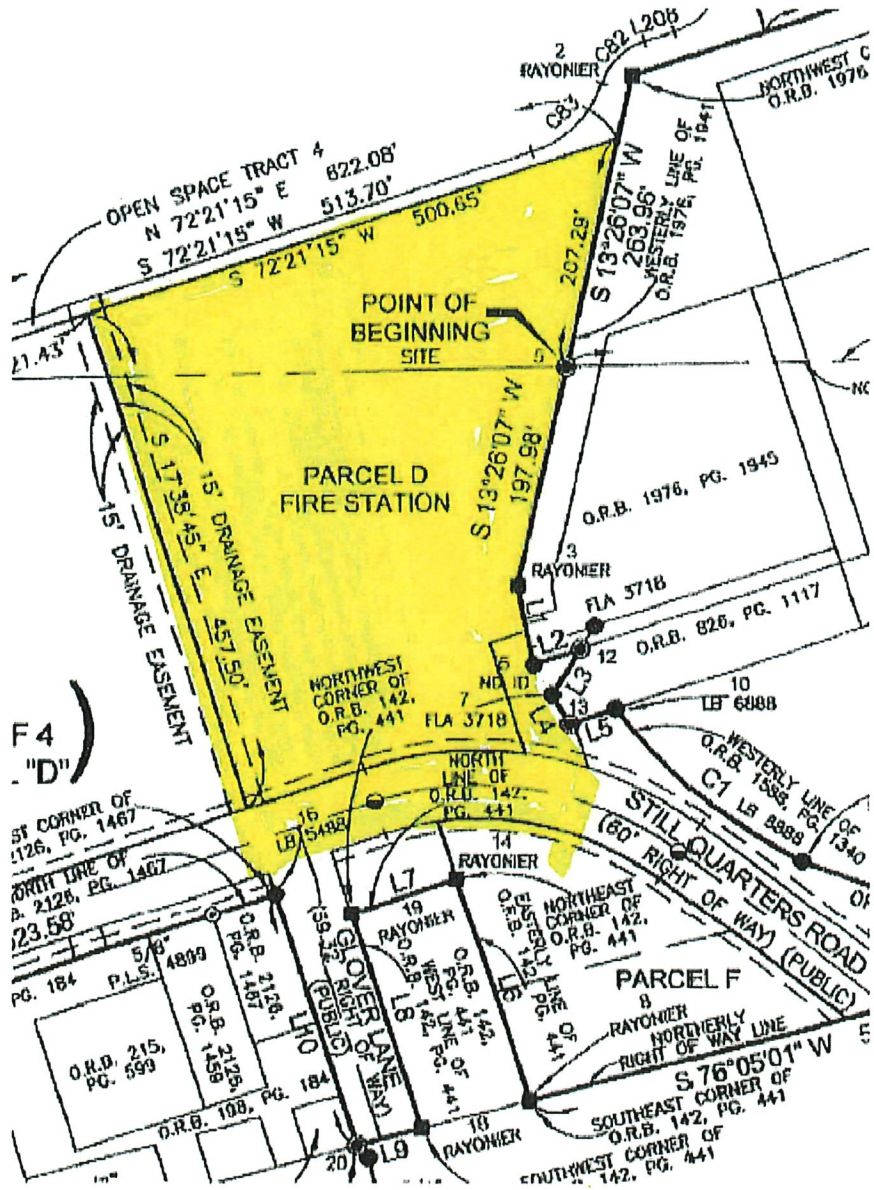
Terms and conditions for this proposal are per Nassau County Contract for Professional services Contract Tracking No CM3563.

Additional Services

Addition services beyond the scope outlined above, will require additional work order issued by Nassau County.



EXHIBIT A



Approximate Topographic Survey Limits

EXHIBIT B

TERMS AND CONDITIONS

Terms and conditions for this proposal are per Nassau County Contract for Professional services Contract Tracking No CM3563.

Certificate Of Completion

Envelope Id: 5C26D69DBDBF4F90AEC040E327C92A7E Status: Completed
Subject: Work Authorization: CM3563WA01 SAM Surveying - Still Quarters Fire Station \$16,522.00
Source Envelope:
Document Pages: 8 Signatures: 9 Envelope Originator:
Certificate Pages: 6 Initials: 4 Sara Sands
AutoNav: Enabled ssands@nassaucountyfl.com
Envelopeld Stamping: Enabled IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)


Record Tracking

Status: Original Holder: Sara Sands Location: DocuSign
8/1/2024 8:05:14 AM ssands@nassaucountyfl.com

Signer Events

Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)	Sent: 8/1/2024 8:22:39 AM Viewed: 8/1/2024 8:24:47 AM Signed: 8/1/2024 4:47:58 PM


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/1/2024 4:48:00 PM Viewed: 8/6/2024 12:54:44 AM Signed: 8/6/2024 10:54:13 AM
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Electronic Record and Signature Disclosure:
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chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/6/2024 10:54:17 AM Viewed: 8/6/2024 3:25:40 PM Signed: 8/6/2024 4:38:18 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/6/2024 4:38:20 PM Viewed: 8/8/2024 11:59:15 AM Signed: 8/8/2024 11:59:21 AM
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Electronic Record and Signature Disclosure:
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Signer Events	Signature	Timestamp
<p>Patrick A. Smith psmith@sam.biz Principal / VP Surveying And Mapping, LLC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 8/9/2024 9:29:28 AM ID: 49f81ea5-6c14-49da-86e4-3bc73fe2013f</p>	<p><i>Patrick A. Smith</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 98.96.95.25</p>	<p>Sent: 8/8/2024 11:59:24 AM Viewed: 8/9/2024 9:29:29 AM Signed: 8/9/2024 9:30:01 AM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>AJ</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/9/2024 9:30:03 AM Viewed: 8/18/2024 1:35:18 PM Signed: 8/18/2024 1:35:34 PM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Denise C. May, Esq., BCS</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/18/2024 1:35:37 PM Viewed: 8/19/2024 8:21:04 AM Signed: 8/19/2024 8:21:49 AM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>[Handwritten Signature]</i></p> <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 8/19/2024 8:21:52 AM Viewed: 8/19/2024 9:49:47 AM Signed: 8/19/2024 9:49:56 AM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>L.BELTON</p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254</p>	<p>Sent: 8/19/2024 9:50:00 AM Viewed: 8/20/2024 9:56:56 AM Signed: 8/20/2024 9:57:17 AM</p>
<p>Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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<p>George Murray gmurray@nassaucountyfl.com Project Manager Nassau County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	<p>Sent: 8/20/2024 9:57:24 AM</p>
<p>Tabitha Givens tgivens@nassaucountyfl.com Administrator Coordinator Nassau County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	<p>Sent: 8/20/2024 9:57:25 AM</p>
<p>Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9</p>	COPIED	<p>Sent: 8/20/2024 9:57:26 AM</p>
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	8/20/2024 9:56:56 AM
Signing Complete	Security Checked	8/20/2024 9:57:17 AM
Completed	Security Checked	8/20/2024 9:57:26 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.

